

Umer Zulfiqar

IT Professional



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ADDRESS

Sharjah, UAE

PROFILE INFO

A highly talented, driven and flexible individual with a proven record of delivering efficient and innovative solutions. A proven ability of developing projects and solving problems from Inception through production to final delivery, ensuring that all work is effective, appropriate and delivered within agreed timescales. Able to work as part of a team with printers, copywriters, photographers, designers, account executives, web developers and marketing specialists. Determined to implement earned skills and knowledge for the rapid growth of the company by working effectively and consistently.

MY WORK EXPERIENCE

2020 - 2021

CT IT

Elementary and
Secondary Education
Dept. Govt. of KPK

- IT Help Desk and Maintenance of IT Lab and updating school attendance
- Maintain up-to-date subject knowledge
- Providing support for hardware and software problems on schools computer systems
- Grade class work, homework, tests and assignments

2019 - 2020

IT Support

Curvestone Builders
Islamabad

- Providing Helpdesk on call support to marketing and management teams, ensuring proper functioning of hardware and software
- Collaboration with creative team for planning and executing SMM strategies for generating leads
- Redesigning and maintaining of company websites
- Management of social media pages

2018 - 2019

IT Manager

Techrillion
Abbottabad

- Maintaining team cooperation and collaboration to achieve objectives
- Provide assistance to teams for designing of up to the mark websites
- Successfully translated subject matter into concrete design for projects.
- Provided proposal layout and design for corporate contracts under extremely tight deadlines.
- Training of new recruits and interns

MY EDUCATION

2014 - 2019

BCS

Abbottabad University
Abbottabad, KPK,
Pakistan

2012 - 2014

F.Sc Pre-Eng

GPGC No. 1
Abbottabad, KPK,
Pakistan

2010 - 2012

Matric

BISE Abbottabad
Abbottabad, KPK,
Pakistan

MY SKILLS

Photoshop



Ecommerce



MS Word



Illustrator



MS Excel



Photography



WordPress



MS PowerPoint



Team Work

